## New online method of requesting your medical record launched

On Thursday, Sept. 29, an additional contactless way to request your medical record, and those you legally have access to, will be available online. Simply complete and submit the electronic form noted as "Online Request for your medical records", available at:

- <u>www.beaumont.org</u> Access the website, click Patients & Families, then scroll down to choose Medical Records.
- <u>Beaumont Intranet</u> Access the intranet when on a Beaumont computer, click Departments, choose and Medical Records (Health Information Management).

This new offering does not replace the existing "Authorization for Release of Health Information" form, or the current options for requesting medical records via mail, fax, email, telephone, *my*BeaumontChart, or in person at the HIM department locations.

Have questions? Contact 947-522-3301.