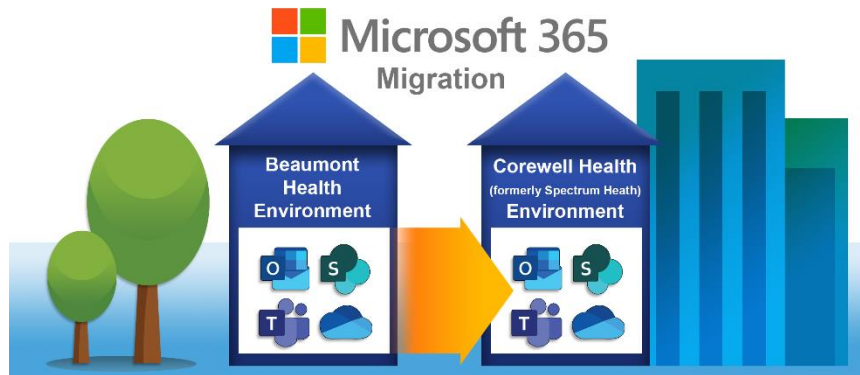


Microsoft Integration: Preparing for one Corewell Health Microsoft 365 environment

Exciting changes are coming as Corewell Health moves to one Microsoft 365 environment in early 2023. Microsoft 365 is a suite of online apps including Outlook, Teams, OneDrive, SharePoint and much more.



“The overall goal of one Microsoft 365 environment is a single experience for all team members that enables collaboration and synergies.” said **Tania Bethea, vice president** of Enterprise Applications & Automation. “Not only are these changes necessary to move to one environment, but this migration prepares the way for future integrations such as Workday, One Epic Ecosystem, and a consolidated intranet.”

Currently, team members are not able to share files, to look up someone in the Outlook address book, or retain Teams chats with colleagues from another region. Team members also have different emails that don’t reflect the Corewell Health name. One Microsoft 365 environment will allow for easy connection and collaboration, regardless of location or department.

What’s Changing

With an integration this size, there will be impacts to team members. "Similar to training for a marathon, a lot of work goes into preparing for this, including changes team members will need to make when migrated," said **Tania Bethea**. "Many of us are living in the ‘in-between’ where collaboration across the organization is hard. The benefits of the consolidated Microsoft 365 environment will be felt by everyone in the organization."

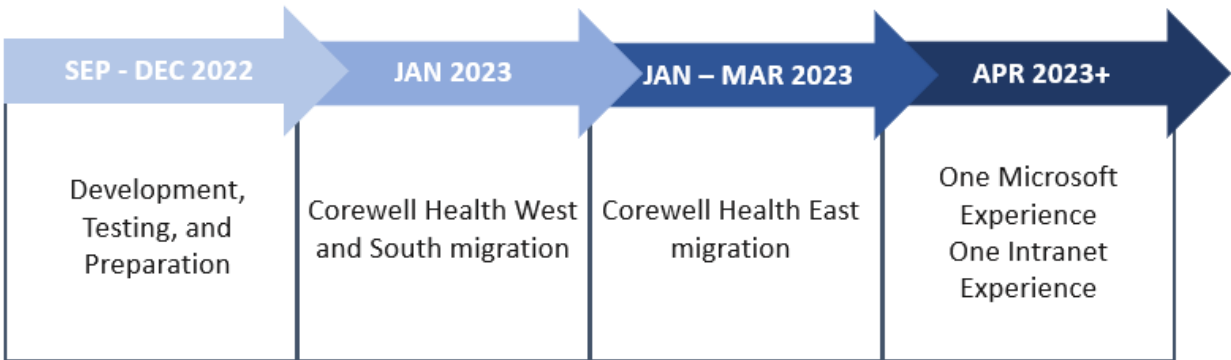
Changes team members may experience include:

- Email address change to @corewellhealth.org. Some divisional emails are still being reviewed. Priority Health team members will not change email addresses.
- Enrollment in Mobile Device Management (MDM) to access the Outlook email app and other Microsoft 365 applications.
- Utilizing an additional multifactor authentication (MFA) tool for increased security and other modifications to the way you access various applications.
- Resetting your network password for synchronization across the organization.

- Changes to the way you reset your password.
- Rescheduling established Teams meetings.
- Reestablishing shared links created from OneDrive, as well as other links in Microsoft 365.
- Changes to how you request Microsoft 365 licenses.

High Level Timeline

The consolidation of over 75,000 Microsoft 365 accounts takes time and considerable planning, spanning several weeks during which team members may be in different environments. Microsoft 365 accounts with new email addresses will start with Corewell Health West and South team members in early January and Corewell Health East team members will begin migrating in waves from mid-January through March.



What's Next

Additional details, including action steps to take both prior to and during migration, and training resources will be shared with impacted team members prior to their migration date. For now, there is no action but watch for more information to be shared. Please submit any questions you have through this [form](#). Questions submitted will be added to a Frequently Asked Questions document.