Setting a Restricted Data Patient FYI Flag

**Intended Audience:** Staff who are obtaining general consents.

**Summary:** It may become necessary to document a Restricted Data Patient FYI flag on an encounter if a patient crosses off the “Students and staff may see me and look at my medical record for teaching or research purposes.” section of the General Consent. The below process details how to document a Restricted Data Patient FYI flag.

**How to set a Patient FYI Flag**

1. In the encounter, click on the Patient FYI button on the icon row.

2. The Patient FYI tab will open.
   - Set the **Flag Type** to **Restricted Data**
   - Enter a description of: “Patient declined general consent to treat and release of information section that states “Students and staff may see me and look at my medical record for teaching or research purposes.”
   - Click **Accept**
3. The Restricted Data Patient FYI flag should now be listed in the Patient FYI tab.
   - The flag can also be viewed in the storyboard by hovering the mouse cursor over “Restricted Data”