



Colleagues,

You may have heard through other communications or conversations with your peers about the upcoming change to Beaumont's reappointment process. ***Beginning July 2021, reappointment applications will be sent exclusively to your Beaumont email.***

This is a systemwide change that will improve the security of your personal information.

Here's what you can do to ensure a successful transition:

- **Access your Beaumont email regularly.** When it is time for your reappointment, you will be prompted ***exclusively*** through your **Beaumont email**. (Click [here](#) for instructions on the best way to use your mobile device to check your email.) Reappointments, which allow you to admit, perform surgery and practice medicine with Beaumont, occur every two years.
- **Empty a full Beaumont email box.** New emails can't be sent to your Beaumont email if the box is full. If necessary, please empty it to allow for important information, like reappointments, which you will receive exclusively to your Beaumont email moving forward.
- **Spread the word.** Please share this announcement with your colleagues so everyone is aware. With your help, we can reach all physicians with this necessary information.

Contact [beaumontcredentialing@beaumont.org](mailto:beaumontcredentialing@beaumont.org) with any questions regarding your reappointments. If you are unable to access your email after trying the steps provided in the link above, please contact IT Service Desk at 888-481-2448.

Best,

David Wood, M.D.  
Chief Medical Officer  
Beaumont Health

*This message was sent to all Beaumont Health physicians.*