

## REQUEST TO RECEIVE PAGES ON CELLPHONE - SUBMITTING A SERVICE REQUEST

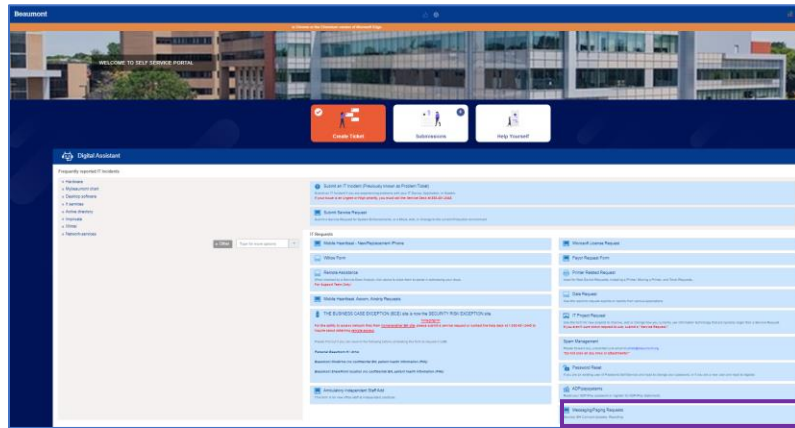
### METHODS

- *AMSCoconnect* – Pages received via mobile application
- *SMS* – Pages received via text message
  - NOTE: Text messaging is not a secure, no PHI should be included.
  - Messages will be sent by one of the following four numbers.
    - 9479854793
    - 9479854792
    - 9479854791
    - 2484504351



Using the IT SUPPORT icon from any Beaumont PC

1. Click on IT Support icon
2. Click on *MESSAGING/PAGING REQUEST*
3. Verify information – *NEXT*
4. Confirm information – *NEXT*
5. Select – *MESSAGING TO CELLPHONE*
6. Select desired option *SMS* or *AMSCoconnect*
7. *NEXT*
8. *Complete request template*
9. *SUBMIT*



Once set up has been completed you will receive a test page from the Paging Team including a call back to confirm receipt of your test page.

***A timely response to this test page is anticipated***

