

Beaumont

Beaumont Service Center
26901 Beaumont Blvd.
Southfield, MI 48033

Dear provider,

Congratulations! You have applied for privileges at one or more of our hospitals, and we look forward to having you as part of our Beaumont family. Once you receive privileges, there are a few steps that need to be completed before you begin seeing patients. Please review the information and timeline below. The physician liaisons at Beaumont Health will guide you through the process of onboarding.

Timing

Completing Epic/*oneChart* training and orientation often takes **three weeks** between being granted medical staff privileges and seeing patients in the hospital. Beaumont's training staff and physician liaisons have created a customized onboarding experience for you. This timeline was created to ensure you and Beaumont have time to complete the necessary steps to ensure a successful start.

Training

Beaumont's electronic medical record system is Epic/*oneChart*. Training will be assigned or waived based on provider specialty, privileges granted and previous experience. *Please note that training is offered in a classroom, only on time each week and may range from three to eight hours depending on your experience.*

- The physician liaison will send you the training assessment after your file has been presented at the Medical Executive Committee meeting.
- Please complete the required training assessment as soon as possible and have your transcript available if you have had Epic training at a non-Beaumont hospital.
- Once IT evaluates your experience, you will be sent a list of classes to be completed or notification that training is being waived.

Orientation

Once training has been completed, please allow **five days** to schedule your orientation. Your physician liaison will prepare a personalized orientation based on your role at the hospital. The meeting could take **three to eight hours** based on the number of campuses where you have been granted privileges. During that time, you will receive your security badge, tour the campus, complete necessary forms and meet with IT trainers who will ensure you have the IT tools needed to start seeing patients at Beaumont.

When you have been granted privileges, completed training and met your physician liaison for orientation, you are ready to start seeing patients. Your physician liaison will be contacting you soon. If you would like immediate assistance, please call the Physician Liaison Hotline at 888-343-2790 or email PhysicianLiaison@Beaumont.org.

We look forward to having a long, positive working experience with you!

Sincerely,

Kristen E. Strait
Manager, Physician Liaison Program
Beaumont Health