Coronavirus (COVID-19)
Travel restrictions
as of March 12, 2020

The following travel restrictions are in place effective immediately for Beaumont Health physicians and staff due to the coronavirus (COVID-19) outbreak.

Business international travel
- All international travel for Beaumont business purposes is prohibited.
- No further business-related international travel should be booked at this time.
- Any exception must be approved by an Executive Leadership Team, or ELT, member.

Business domestic travel
- Domestic travel for Beaumont business purposes is strongly discouraged and will be limited to travel that is essential for business only.
- Any exception must be approved by an ELT member.
- While booking domestic travel going forward is not currently prohibited, it is discouraged until more is known about the spread of the virus in the United States.
- Any questions should be directed to your manager.

Personal travel
- Personal international travel is strongly discouraged.
- There are no restrictions on personal domestic travel at this time, but employees are encouraged to use good judgement about where they travel, following the Centers for Disease Control and Prevention's travel guidelines in the United States and abroad.
- All travel, whether personal or business related, is subject to the safety regulations listed below.

Safety regulations
- Anyone returning from an international travel from a CDC Category 2 or 3 country is required to self-quarantine for 14 days away from all health work sites. Employees may use PTO or unpaid leave during this time. Any employees who can reasonably perform their duties by working remotely may be allowed to do so with the approval of their manager.
- If you are away on travel at the time this policy was issued, please contact your manager immediately upon your return home and prior to coming into work.
- Self-quarantine may be required of travelers to additional international or domestic destinations based upon the spread of the virus. Employees may use PTO or unpaid leave during this time. Any employees who can reasonably perform their duties by working remotely may be allowed to do so with the approval of their manager.
Reimbursements
- Expenses for currently booked trips for Beaumont business purposes during the restricted period may be submitted for reimbursement.
- Reimbursements are only for non-refundable business-related travel or change of travel fees. Credits for future travel would be applied to future Beaumont travel.

Conferences
Beaumont events, meetings and conferences with gatherings of 30 or more people should be postponed until further notice. This is true for public-facing and internal events that are not able to take place via phone or videoconference.

Additional resources
- Please review the CDC’s geographic risk assessment for COVID-19 transmission for details on travel zone categories.
- Employees with specific questions about this policy should contact their Human Resources representative.