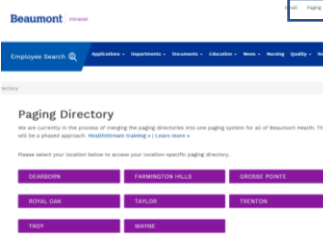


## BHConnect



From *Inside Beaumont*

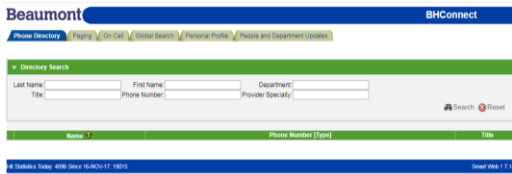
Click on Paging  
Next choose your campus

You will be directed to the main **BHConnect** page

Clicking on the **Beaumont** logo will return you to the main Beaumont page

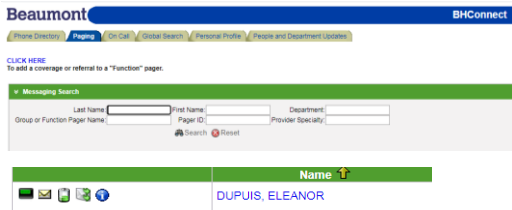
## Phone Directory

Provides contact information and paging for all campuses  
The “%” sign may be used as a wild card to expand your search



## Paging

Messaging for staff, physicians, & On Call coverage at all campuses  
Search by Last name, First Name, Pager ID, Department, Specialty, or Group



Click on icon to initiate your page

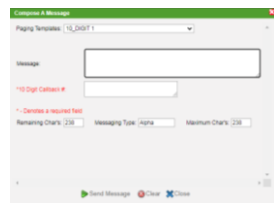
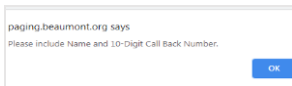
Click on icon to send an email

Page status

Sending to all devices

Click on icon to obtain calling preferences.

Calling preferences will also populate before a page can be generated

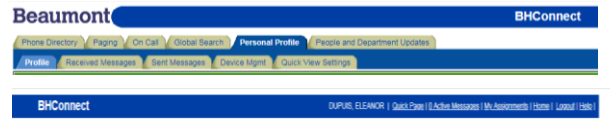


**A 10-digit callback number is required for all pages.**

## Personal Profile

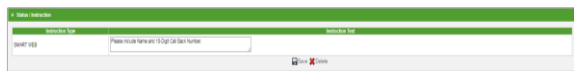
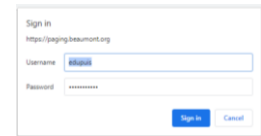
### BHConnect Instructions / Calling Preferences

Calling preferences, and instructions may be entered to alert those paging of any special instructions.



Calling preferences and instructions are entered under the **Personal Profile** tab.

You will be required to log in using your Beaumont login and password.



1. Enter contact preference in Instruction Text box
2. Click Save

Instruction icon will display alerting users that you have instructions / preferences entered.

Preferences will be displayed prior to the message box populating to enter page.

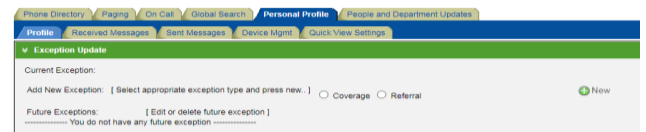
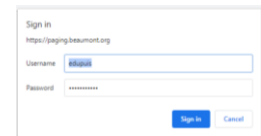
## Personal Profile

### Coverage / Referral

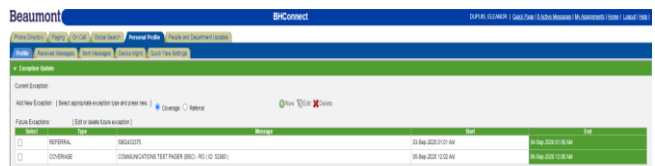


Coverage and Referrals are added under the **Personal Profile** tab.

You will be required to log in using your Beaumont login and password.



1. Choose Coverage or Referral button
2. Click New
3. Enter Coverage ID or Phone Number along with Start/End Dates/Times
4. Click Save



\* Coverage and Referrals may be scheduled, and will automatically update according to dates and times entered