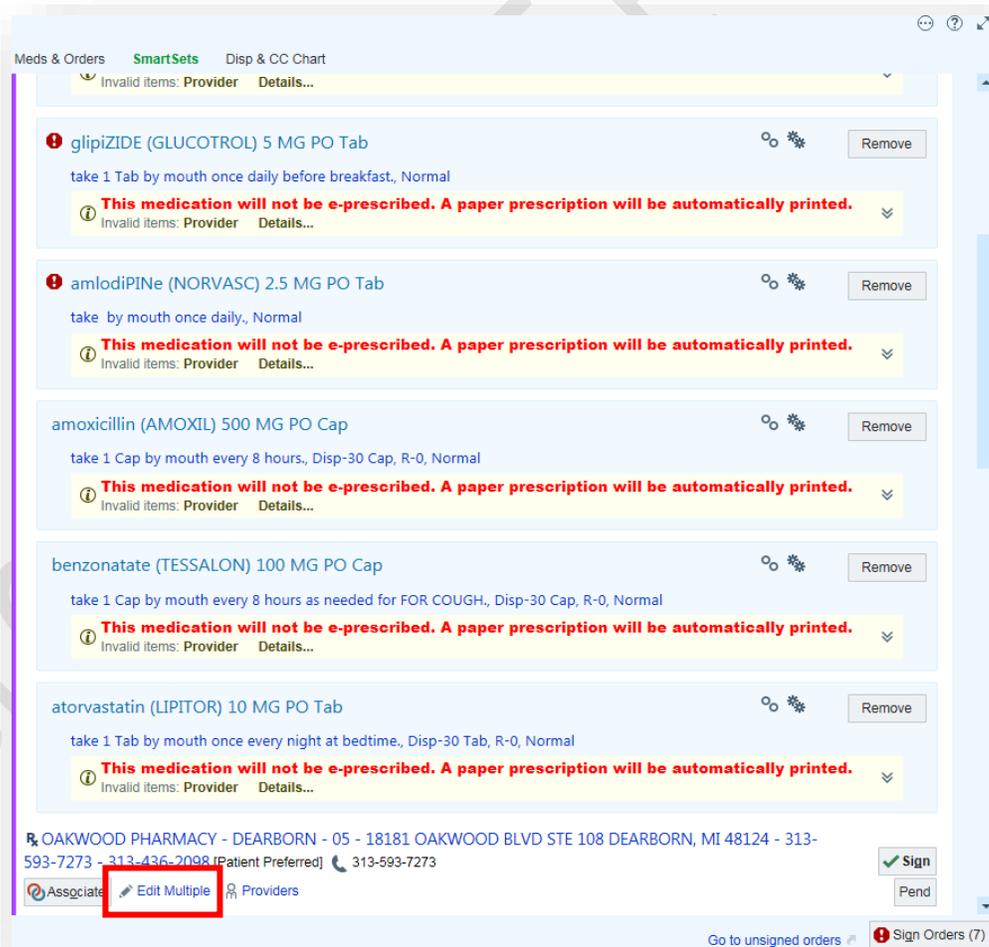


<b>Location(s):</b>	<input checked="" type="checkbox"/> ALL	<input type="checkbox"/> FH	<input type="checkbox"/> GP <input type="checkbox"/> RO <input type="checkbox"/> Troy	<input type="checkbox"/> Dearborn <input type="checkbox"/> Taylor <input type="checkbox"/> Trenton <input type="checkbox"/> Wayne	<input type="checkbox"/> AMB BMG/ SA6	<input type="checkbox"/> AMB Independent	<input type="checkbox"/> Other
<b>Module:</b>	<input checked="" type="checkbox"/> EpicCare AMB	<input type="checkbox"/> ANC: _____	<input type="checkbox"/> ANES	<input type="checkbox"/> ASAP	<input type="checkbox"/> Beacon	<input type="checkbox"/> Cupid	
	<input type="checkbox"/> Device Integration	<input type="checkbox"/> EpicCare Inpatient	<input type="checkbox"/> Haiku/Canto	<input type="checkbox"/> Lab	<input type="checkbox"/> MISD	<input type="checkbox"/> myChart	
	<input type="checkbox"/> OpTime	<input type="checkbox"/> Radiant	<input type="checkbox"/> RevCycle	<input type="checkbox"/> Stork-OB	<input type="checkbox"/> Willow (Rx)		
<b>Training Required:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
<b>Category:</b>	<input type="checkbox"/> CMS <input type="checkbox"/> Core Measures <input type="checkbox"/> MU <input type="checkbox"/> PCMH <input type="checkbox"/> PQRS						
<b>Access Ambulatory Communications</b>	<a href="#">Beaumont Go-Live Bulletin / IT Communications</a>						
<b>Target Audience:</b>	Medication Prescribing Providers						
<b>Subject:</b>	Edit Multiple Medications						
<b>Effective Date:</b>	4-25-2018						

After placing medication orders to be prescribed, the user can select **Edit Multiple** to modify multiple medications at once.



The following window displays. The user can select which medications need to be edited.

The screenshot shows the 'Edit Multiple' window. On the left, there is a list of medications under the heading 'Medications (4 Orders)'. Each medication has a checkbox next to it. The medications listed are: lisinopril (PRINIVIL, ZESTRIL) 20 MG PO Tab, glipiZIDE (GLUCOTROL) 5 MG PO Tab, amlodiPine (NORVASC) 2.5 MG PO Tab, and atorvastatin (LIPITOR) 10 MG PO Tab. Above the list are buttons for 'Select All', 'Remove Selected', and a checked 'Show Details' checkbox. To the right of the list is the 'General' section with input fields for 'Class', 'Frequency', 'Dispense', and 'Refill'. There are also input fields for 'Priority' and 'Dispense unit'. Below the 'General' section is the 'Future/Standing' section with radio buttons for 'Normal', 'Standing', 'Future', and 'Do not apply'. At the bottom of the window are buttons for 'Clear', 'Accept and Stay', 'Accept', and 'Cancel'.

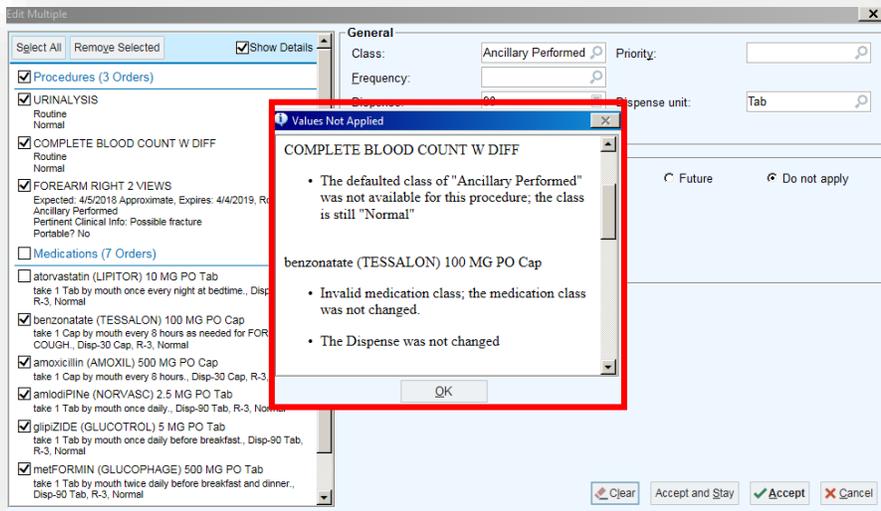
- Check the box next to the medications to be edited, or choose the **Select All** button to swiftly edit all at once.  
*After this is clicked, the fields in the **General** section become active.*
- Enter a **Dispense** amount (i.e. 30, 90, etc.) for all the selected medications.
- Enter a **Dispense unit** (i.e. tabs, caps, etc.).
- If there is an instance when medication **Dispense** and **Refill** quantities differ, you can select the checkboxes to group them, specify **Dispense** and **Refill** in the **General** section, and click **Accept and Stay**.

This screenshot is similar to the one above but shows the 'Select All' button highlighted with a red box. The 'General' section is also highlighted with a red box, showing that the input fields are now active. The 'Dispense' field contains the value '90' and the 'Dispense unit' dropdown is set to 'Tab'. The 'Refill' field contains the value '3'. The 'Accept and Stay' button at the bottom is also highlighted with a red box.

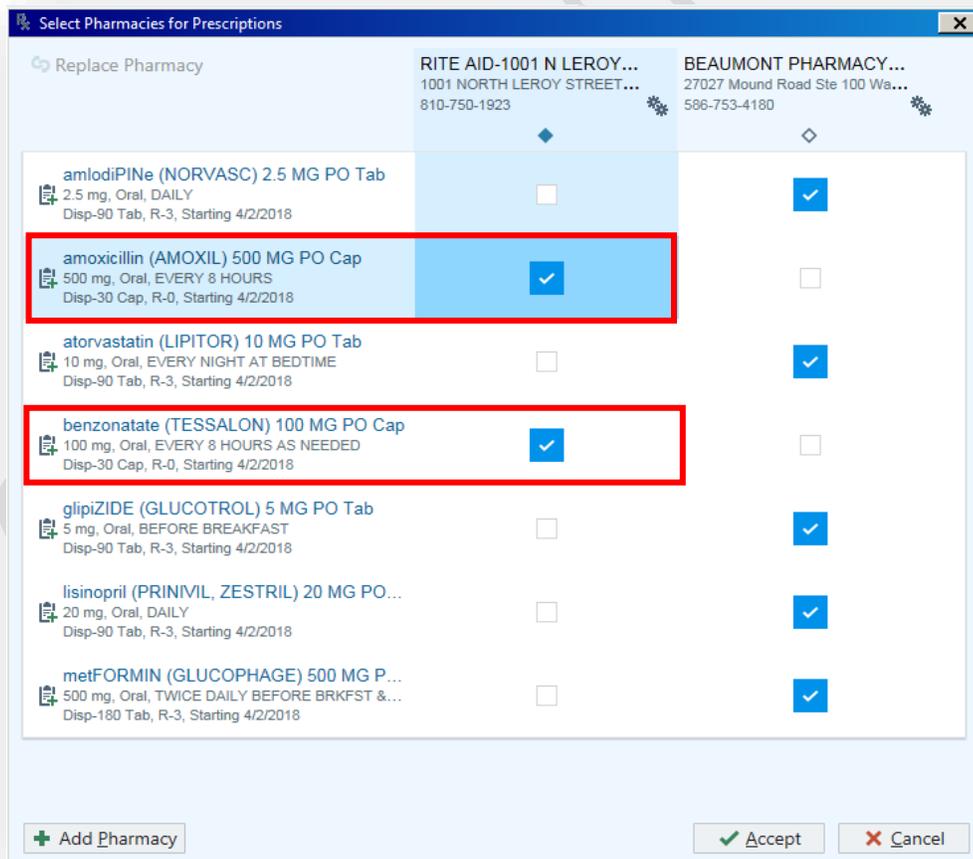
The remaining medications can then be modified within this window.

- In the instance that **Procedures** and **Medications** are ordered at the same time, the Edit Multiple functionality can be applied to both.
- The procedures and medications are separated (as seen below) into their own groups.
- If the **Select All** option is used, the options that pertain to each individual group do not crossover into the other.

- If an option is made that is not allowed by the Procedure or Medication, a **Values Not Applied** window opens to explain the error and the change not made.



- In the instance where maintenance medications go to mail order pharmacies and the one-time medication need to go to the patient's local pharmacy, click on the pharmacy to open the **Select Pharmacies for Prescriptions** activity.
- Select the checkbox next to the corresponding medications and the associated pharmacy it should route to.



The pharmacy location in the Orders Activity will then update show **Multiple pharmacies**.



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