

## MyChart Paperless Billing is now available to patients.



Save time while you save paper! Sign up for paperless billing.

### Sign up for paperless billing

1. From the **Billing Account Summary** page, click the **Sign up for paperless billing** link.

The screenshot shows the 'myBeaumontChart' interface for a user named Tina. The navigation bar includes 'Health', 'Visits', 'Messaging', 'Billing', and 'Resc'. The 'Billing' tab is active, displaying the 'Billing Account Summary' page. The page contains instructions on how to view account details and pay bills, along with a table of account information.

Account	Account Type	Last Payment	Amount Due
Account #307 Tina Softupp BEAUMONT HEALTH SYSTEM	Physician & Hospital Billing <a href="#">See Account Detail</a>	\$1.00 (7/31/2018) <a href="#">See More Payments</a>	\$337.75 <a href="#">PAY</a>

Below the table, there is a link: [Sign up for paperless billing.](#)

2. If you want to receive an email when a new paperless statement is available online, enter and verify your email address and select the corresponding check box to receive notifications.

The screenshot shows a form titled 'Sign up for Paperless Billing'. The form includes a heading, a sub-heading, and a list of benefits. Below the list, there is a section for 'Current E-mail:' with a 'Change' link. There are two checkboxes: one checked for 'Receive e-mail notifications' and one unchecked for 'I understand that I will no longer receive statements in the mail.' At the bottom, there are three buttons: 'SIGN ME UP', 'REMIND ME LATER', and 'NO THANKS'.

3. Select the *I understand that I will no longer receive statements in the mail* check box and click **Sign Me Up**.
4. Additionally, patients can choose to **cancel paperless billing** through MyChart.

The screenshot shows the account summary page for 'Tina Test' at 'BEAUMONT HEALTH SYSTEM'. It includes links for 'See Account Detail', 'See More Payments', and a 'PAY' button. Below the table, there is a message: 'You are currently enrolled in paperless billing. If you would like to receive paper statements, you may [cancel paperless billing.](#)