March 18, 2020

Dear Beaumont physicians:

This is obviously a trying time, and we are clearly in uncharted territory. That said, we are coordinating our response to the COVID-19 virus across Beaumont. Below are our current recommendations for management of patients in the ambulatory setting, including screening questions and in-patient recommendations for use of personal protective equipment for your patients as well as yourself.

This situation is changing frequently and the most up-to-date information is located on the provider web site at providers.beaumont.org/coronavirus.

Dr. David Wood
Executive Vice President and Chief Medical Officer
Beaumont Health

PPE and isolation precautions
Beaumont is recommending PPE and isolation precautions for our patients. See attached

View the attached Personal Protection Equipment Configuration (as of 3/17/2020 at 1:30 p.m.).

Ambulatory Patient Management Recommendations

All ambulatory visits will be managed by telephone or televisit unless televisit has failed to address the patient’s condition.

All patients will be telephone triaged to determine whether an office visit is necessary.

NOT TAKING WALK INS: Any walk-in patients should be told to return to their cars and to call in to allow for proper phone triage.

Office visits will be limited to:
- Chronic disease management ONLY if unable to manage via phone or televisit
- Prenatal care
- Newborns, weight checks, and children four years or younger who require vaccines
- Acute Injuries ONLY if unable to manage by phone or televisit
All VISITS:
- Use telephone screening tool

**Telephone screening tool**

**Specific questions to ask**

1. Does patient have **symptoms** of cough or shortness of breath?
2. Does patient have any of the following **risk factors**:
   a. Fever > 100.0°F
   b. Age ≥ 60 years
   c. Diabetes
   d. Chronic heart disease
   e. Chronic lung disease
   f. Chronic kidney disease
   g. Receiving immunosuppressive medications

**Scoring and actions**

<table>
<thead>
<tr>
<th>Risk factors</th>
<th>Symptom severity (as rated by patient)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>Reassurance, contact PCP if worsening symptoms</td>
<td>Reassurance, contact PCP if worsening symptoms</td>
</tr>
<tr>
<td>Yes</td>
<td>Reassurance, contact PCP if worsening symptoms</td>
<td>Remote visit (telephone, video) with PCP</td>
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**Information when referring to the curbside evaluation sites**

**For Patients**
- Patients will be evaluated upon arrival and directed for emergency or curbside evaluation
- Coronavirus testing is driven by screening criteria
- Not all patients will be tested for coronavirus
- Hours and locations for testing sites (all are at the hospital sites):
  - Dearborn: 6 a.m. – 2 a.m.
  - Farmington Hills: 10 a.m. to 10 p.m.
  - Grosse Pointe: 10 a.m. to 10 p.m.
  - Royal Oak: 6 a.m. - 2 a.m.
  - Taylor: 10 a.m. to 10 p.m.
  - Troy: 6 a.m. – 2 a.m.
  - Trenton: 10 a.m. to 10 p.m.
  - Wayne: 10 a.m. to 10 p.m.
For Providers

- All the above, plus,
- COVID screening is limited for those patients for whom the diagnosis will impact care.
- Patients for whom testing is indicated will first be screened for flu and RSV.
- We are no longer doing respiratory virus panels.

Considerations for ambulatory sites

In the office

- Screen all patients and companions upon arrival. If patient has any of the following, patient is told to leave and call the practice for telephone evaluation:
  - Cough
  - Fever
  - Shortness of breath
  - Contact within 14 days with a person who tested positive for COVID
- Unaccompanied visits are preferred. Limit visitors to those who are essential.
- Sign patients in (remove pens and clipboards)
- Remove magazines and other items that cannot be sanitized from waiting room
- Establish sick and well waiting areas with at least six feet between
- Have medical assistants open all doors for patients
- Use axillary or temporal temperatures when rooming patients in masks
- Schedule sick visits at end of day
- Review rooming and cleaning procedures with your staff

General

- Review the information provided on the Beaumont intranet daily. This is a dynamic situation, and recommendations are updated frequently. This is the best way to stay informed of the latest developments.
- Check your Beaumont email daily for information as well
- Use the screening tools provided [insert final name of document once we have it]
- Increasing telephone/remote visits as available and appropriate, refer to phone/treatment protocols to guide decisions.
- Prepare for an increased rate of absenteeism. Consider using employees quarantined at home to perform functions such as telephone screening and remote visits.
- Cross train staff on essential functions
- Consider cross coverage with other practices in your area