# Macros & Smart Phrases Tips/Tricks

Macros

NoteWriter can help you document a typical exam or procedure more efficiently. A macro is a set of signs, symptoms, and pertinent negatives that you commonly record during a ROS or physical exam, or information that you commonly record in a procedure note.

Create a Macro on the Fly

1. After making your selections on the **ROS**, **Physical Exam**, or **Procedures** tab of the NoteWriter, click ▼ to the right of the pencil and select **Create macro from current data**.
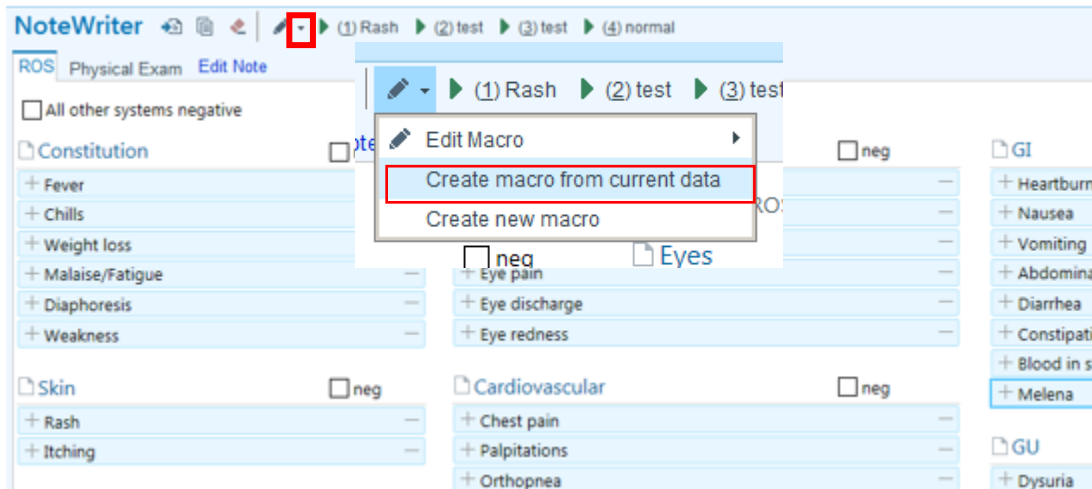
2. In the Macro Selection window, name your macro in the **Macro** field and click **Accept**.
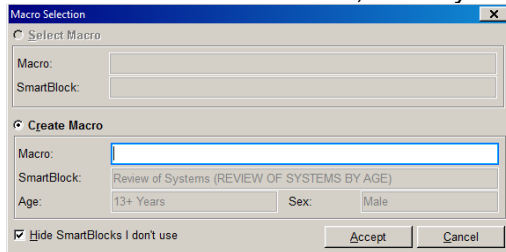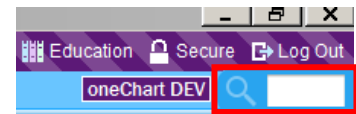

3. Macro button is created.

Things to Remember

Clear Macro by clicking Eraser, this will erase all data

Delete Macro- within **Macro Manager** {search macro manager within Search box}

Within Macro Manager, you have the option to
delete, **edit** and **re-arrange** the order of your Macros

Available macros (click and drag on the Rank column to reorder):

Rank	Active	Display Name	Restrictions	Edit	Hide	Delete
1	Yes	Diabetes		✎	☐	✗
2	Yes	Diabetes		✎	☐	✗

Providers have new SmartPhrases available for use in oneChart (Epic EMR). These can be used in any documentation field. Please note this is not intended for Medicare annual wellness visits.

Progress Notes

1. While documenting in a patient chart:
.bhphysical
.bhfollowup

Create different smart phrases for common documented phrases or notes	Create different smart phrases for different diagnosis including smart blocks	Add Smart List to a smart phrase

"Smart phrases give you the option to create a note template that will pull vital information into your note"

1. Create smart phrase for common short phrases that can be added into your note or your AVS.
   a. Ex. "Exercise daily for 30 minutes…."
   b. This will ensure that you add all important instructions on your client AVS or inside the note.
   c. In each note or AVS add .FDEXERCISE to add phrase.

2. Create smart phrases for different visit diagnosis. Format smart phrases to mimic any common changes you make while documenting.
   a. Different smart phrases or note templates for common diagnosis.
   b. Smart phrases for Common HPI's
   c. Smart phrases including labs
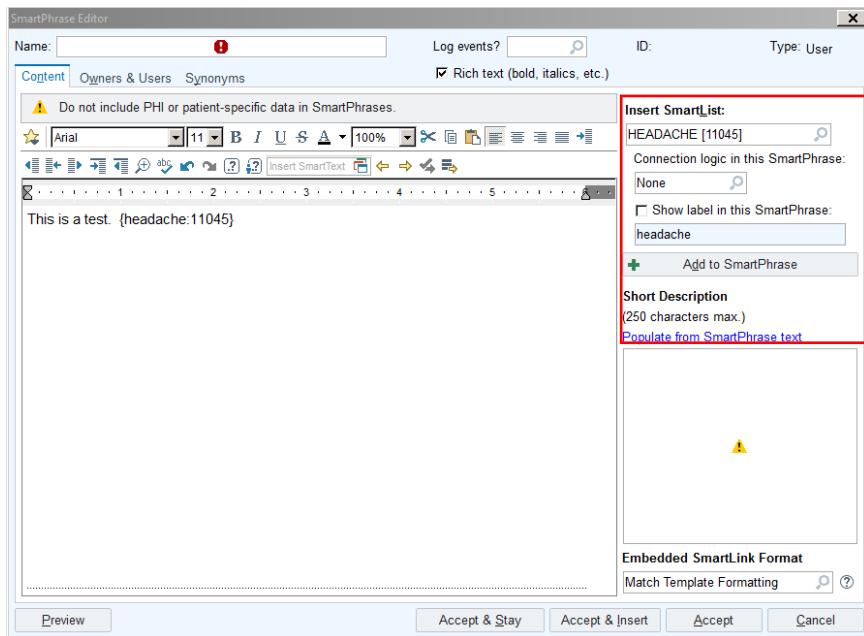   d. A normal progress note smart phrase you can always make changes or add common HPI smart phrases.

3. Add Smart list within your smart phrase to give you the option to choose from a list to add to you note.

1. Search for smart list
2. Choose connection logic
3. Click add to smart phrase

Things to Remember
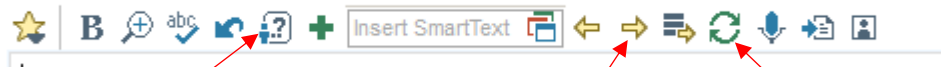
| List my smart phrases | Move to the next field or utilize F2. | Refresh all smart links |

Clicking the star will **save your smart phrase as your favorite**. Favorite smart phrases will always be at the top of the list. You also have the option to sort smart phrase by **"Favorites Only"**