



TRENTON OR MEMO

OCTOBER 25, 2024

Per the Trenton Rules and Regulations, all operative reports are required to be completed within 24 hours.

If an operative note is not completed within 48 hours, the surgeon's elective cases can be held until all outstanding operative notes are completed.

Every week day, a report with outstanding operative notes is generated at approximately 6am.

Beginning November 1, 2024, the Trenton OR Management will be contacting surgeon offices to remind surgeons of the outstanding operative notes. They will also be reminding surgeons that elective cases can be held.

Beginning December 1, 2024, Trenton OR Management will hold elective cases for outstanding operative notes. Once the surgeon completes the note(s), the cases can proceed.

If you have any questions about this policy, please contact Larry Philpot, Julie Miles, Kristen Bailey, or Dr. Cristen Laird (Chief of Surgery).